

MED/579/01/2024

CONSULATE GENERAL OF INDIA IN MEDAN, INDONESIA

VACANCY NOTICE

Consulate General of India, Medan invites applications for the position of Commercial / Marketing Assistant with last date for submission of application 17 September 2024.

Functions

-) promotion of India trade and investment products and services
-) arranging events and liaison with business entities
-) any other work related to CGI as & when assigned

Qualifications

-) citizen of the Republic of Indonesia;
-) graduate in any discipline, preferably in Commerce / Economics / Management from a recognized university;
-) preferably between 25 to 35 years old;
-) working knowledge of computers, MS-Office, designing & editing softwares;
-) excellent command of English and Indonesian (reading, writing, speaking)

Please send your application (CV and letter of motivation) to com.medan@mea.gov.in and fill up the google form at the link:

https://docs.google.com/forms/d/e/1FAIpQLSdgyU7ktSCRQFR3qYyfzoiaJB-wn1b_n9eVJxEohH7kqp5CVw/viewform

Selection will be conducted in three phases - written aptitude test, group discussion & interview preferably on same day for which date will be communicated separately to shortlisted candidates.

For more information please contact phone no. 0614531308

